

Managing Inappropriate Workplace Behaviour

Staff Awareness

Every employee must understand the line between appropriate and unacceptable behaviours. This requires an appreciation of the impact that their behaviour has on their colleagues, and the need to take responsibility for this.

This training course is designed to raise awareness and build commitment to eliminate inappropriate behaviours in the workplace. Practical and interactive facilitation ensures that each attendee gains a clear understanding of their role in creating a positive workplace as well as an understanding of the organisational policy and grievance process.

Objective To achieve a safe work environment that enables all employees to carry out their work responsibilities free from bullying, violence and other inappropriate behaviours.

Duration Two hours

Key Objectives & Learning Outcomes

- Identify what constitutes inappropriate behaviour and the relevant legislative requirements
- The inappropriate behaviours include:
 - Harassment
 - Discrimination
 - Sexual Harassment
 - Vilification
 - Victimisation
 - Bullying and Occupational Violence
- To recognise the impact these behaviours have at an organisational and individual level
- Demonstrate using real life scenarios
- Identify practices that do not constitute inappropriate behaviour
- Recognise the importance of severity of these behaviours
- Become familiar with your organisations policy and resolution process
- Practice both formal and informal resolution processes through real life scenarios

Contact For further information on an exclusive tailored training workshop, please contact:

Sugar Gocmen
sugarg@resolutionsrtk.com.au
Mob: 0403 677 512 | Office: +61 3 9529 6600